



Parent Forum Agenda

Date and time: Wednesday 11th March 14:30-15:00

Attendees:

- Mrs Chalkley (Headteacher)
- Mrs Benjamin (Deputy Headteacher)
- Stephen Bird
- Chris Nevill
- Henrike Grund
- Graham Reed

What to discuss

TOPIC TO DISCUSS	TIME
Terms of Reference	5/10 minutes
Dates/Location/Platform of future meetings	10 minutes
Items for discussion at future meetings (suggestions from staff and Parent Forum members)	10 minutes

Agreed actions

ACTION	BY WHOM
Send minutes from meeting to all attendees and upload to website	LB
Create meeting agenda for next meeting and circulate prior to next meeting	LB
Make a Parent Forum section on the website	LB

Date of next meeting: